

M U H A M M A D F A R R U K H

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PROFESSIONAL OBJECTIVE:

To pursue a long-term professional relationship with a leading and well-reputed organization that enables me to further enhance and strengthen my knowledge and skills, together with an aim to contribute positively towards the organization's development.

PROFESSIONAL QUALIFICATIONS:

Particulars	Year of Qualification
MS in Business Administration (MSBA - Finance) – Virtual University of Pakistan	2021
<u>Association of Chartered Certified Accountants (ACCA), UK</u>	
Fellow Member (FCCA)	September 2014
Associate Member (ACCA)	September 2009

ACADEMIC BACKGROUND:

Qualification	Year of Passing	Institution
Bachelor of Arts (B.A) – Political Science, Economics	2002	Islamia College, University of Peshawar
Intermediate	1999	Edwards College Peshawar

PROFESSIONAL EXPERIENCE:

QUAID E AZAM COLLEGE OF COMMERCE, UNIVERSITY OF PESHAWAR, PAKISTAN:

Currently working as “**Lecturer in Accounting**” on regular basis at Quaid-e- Azam College of Commerce (QACC), University of Peshawar since 2016. Major courses taught at undergraduate and graduate levels are:

- Financial Accounting
- Auditing
- Business Taxation
- Budgeting & Standard Costing
- Business law
- Financial Reporting

- Macroeconomics
- Microeconomics
- Financial Management
- Financial Statements Analysis

Institute of Management Sciences (IMS) Peshawar, Pakistan: As a visiting faculty, taught courses like Auditing, Financial Accounting, Financial Statements analysis, Management accounting in M.Sc. (finance), BS (Accounting & Finance), and MBA programs.

In 2015, as a resource person, provided training on “Audit & Finance” to the administrative staff of Institute of Management Sciences (IMS) under Higher Education Commission (HEC), government of Pakistan modern university governance program.

USAID FUNDED US – PAKISTAN CENTRE FOR ADVANCED STUDIES IN ENERGY, UNIVERSITY OF ENGINEERING & TECHNOLOGY (UET), PESHAWAR:

Worked as Internal Auditor in United States Agency for International Development (USAID) funded US-Pakistan Centre for Advanced Studies in Energy (USPCAS-E), University of Engineering & Technology (UET), Peshawar from 2015 to 2016.

In this role, I had the responsibility for the entire internal audit and compliance function including risk identification and assessment, preparation of audit plans and audit programs as well as reporting audit findings along with recommendations for consideration of the fund audit committee. The role also involved process/system audit as well as compliance audit with government and USAID rules, regulations and directives including US government Code of Federal Regulations (CFR).

SKANS SCHOOL OF ACCOUNTANCY, PESHAWAR:

Worked as Quality Assurance (QA) head and faculty member for ACCA Fundamental and Professional level papers of Governance, Risk and ethics, Financial Accounting, Auditing and Advanced Auditing at **SKANS School of Accountancy, Peshawar campus** from **May 2011 to November 2013**. As QA head, had the responsibility of satisfactory completion of all courses as well as responsibility for appointment of Teacher Assistants (TA's) and a recommendation role in appointment of faculty members.

Ernst & Young Ford Rhodes Sidat Hyder & Co. Chartered Accountants (Karachi, Pakistan)

During my association with Ernst & Young Ford Rhodes Sidat Hyder & Co. (EYFRSH) Chartered Accountants from **April 2006 to July 2010**, the responsibilities included:

- **Overall planning** of audits, planning meetings with clients to understand their expectations and designing audit strategies after assessing the audit risk associated with the client.
- **Performing, supervising and reviewing** audit work in the light of International Financial Reporting Standards, Other Technical Standards, Generally Accepted Accounting Principles and other local laws and regulations as applicable.
- **Managing, training and supervising** audit staff as well as performing performance evaluations and motivating trainees and new recruits.
- **Finalization** of audits and assignments.
- **Preparation of audit deliverables** including financial statements, Management Letters (highlighting control weaknesses and recommendations), communication to Board of Directors and other deliverables.

- **Managing client relationships** and ensuring quality of services provided.
- **Summarizing and documentation of audit issues** for the attention of the audit managers and engagement partner.
- **Participating in closing meeting** with client for resolution of audit issues.

PROFESSIONAL COMPETENCIES:

Financial and Management Accounting	• Good awareness of the International Financial Reporting Standards, Local standards and Auditing Standards. • Capability in preparing statutory, compliance and management reporting. • Preparation of Accounting reconciliations
Leadership and Project Management	• Lead various audit and other assignments as Senior, which involves direct reporting to Partners.
IT & Related Skills	• Very good understanding and familiarity with MS Office. • Very good understanding of computer assisted audit techniques (CAAT).
Communication and People Management	• Effectively communicate, contribute and consult partners, senior managers and top-level management of various clients within the group and develop a strong interpersonal relation with clients.

INTERNATIONAL AUDIT & TAXATION EXPERIENCE:

- **Seconded in Ernst & Young (EY), Riyadh, Saudi Arabia in Tax department from February 2010 to May 2010.**

Worked on tax compliance issues preparing tax declarations and performing tax reviews of clients like Merrill Lynch Saudi Arabia, British Aerospace (BAE) Systems Saudi Arabia, Deutsche Securities Saudi Arabia, General Electric El Seif Healthcare Arabia, NoviaSat trading Company, Exi telecom etc.

- **Seconded to Ernst & Young (EY), Riyadh, Saudi Arabia in Tax department from April 2009 to July 2009.**

Involved in tax compliance work preparing tax declarations and performing tax reviews of clients like Lockheed Martin Global Incorporation (LMGI), Arabian Shield insurance company, Merrill Lynch Saudi Arabia, Arabian Air Conditioning Services, GE power systems, Jubail Refinery and Petrochemical Company etc. Also performed Pre field inspection work for Exxon Mobil Saudi Arabia (EMSA).

- **Seconded to Ernst & Young (EY), Riyadh, Saudi Arabia (From October 2008 to November 2008):**

Worked for the Business Risk Services (BRS) department on Hoshan Group of Companies and was involved in preparation of internal controls manual for audit committee of the group. Also worked in the audit department performing audits of Madaf trading Company and Power Engineering Company.

MAJOR AUDITS & OTHER ACCOUNTING ASSIGNMENTS PERFORMED IN PAKISTAN:

Worked on different entities audits and other accounting related assignments in different industries. As part of the audit team, had been involved in preparation of audit deliverables like financial statements and Management Letters (ML), documenting business processes, testing internal control systems, identifying risks and making recommendations thereon .

- **Pakistan Steel Mills** – Annual audit for the year 2007
 - **Unilever Pakistan** – Worked in treasury and corporate control functions.
 - **Sui Southern Gas Company (SSGC)** – In treasury department, worked on bank reconciliations.
 - **Pakistan Gum and Chemicals Limited** – Annual audit for the year 2006
 - **Uch Power Limited (UPL)** – Accounting reconciliation exercise
 - **Hennes and Mauritz (H & M) Pakistan** – Annual audits for the years 2006 & 2007
 - **Zafa Pharmaceutical (Pvt) Limited** – Annual audit for the year 2008
 - **Development of Existing Resources (DOER) trust** – Annual audit for the year 2006
 - **Unilever Pakistan Limited (UPL)** – Stock count & Stock observation report of Rafhan Best Foods.
 - **Pakistan Petroleum Limited (PPL)** - Physical Assets verification of the acquired company.
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SEMINARS & WORKSHOPS:

- Completed capacity building training by Center of Human Resource & Career Development (CHRCDD), University of Peshawar
 - Attended in-house seminars on **Ernst & Young's Basic Audit Procedures**.
 - Attended in-house seminars on **Ernst & Young's Global Audit Methodology (GAM)** for audit trainees and new recruits.
 - Attended in-house basic orientation course - **Ernst & Young's Basic Orientation Course** for new trainees.
 - Presentation Skills Training Course (PSTC)
 - Attended workshop on IAS 1 & IAS 12 as part of Career Professional Development (CPD) program.
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ACTIVITIES & INTERESTS:

My interests and activities include playing cricket, reading books, newspapers and business magazines. Also like to travel and explore different places.

PERSONAL DETAILS:

■ Father's name:	Muhammad Ishaq Khan
■ Date of Birth:	March 29, 1982
■ NIC number:	17301-8999709-7
■ Passport number:	BD8967091
■ Marital Status:	Married
■ Nationality:	Pakistani
■ Religion:	Islam
■ Languages:	English, Urdu & Pushto

REFERENCES:

Dr. Syed Hamid Ali Shah

Assistant Professor, Quaid e Azam College of Commerce, University of Peshawar.

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Dr. Najeebullah

Ex-Project Director (PD), US Pakistan Center for Advanced Studies in Energy (USPCAS-E), UET Peshawar

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